



Dilworth Quality Homes Show Home/Discovery Centre Host

Dilworth Quality Homes is seeking a capable and goal oriented Sales Host to join our team.

Responsibilities You:

- Opening and closing the Discovery Centre and Show Homes - set up for show home hours – put out signs, turn on lights, refresh the display as needed, sweep walkways and ensure street appeal is at its best
- Assist the Sales Representative to greet customers, demonstrate product, provide information on features while identifying customer needs and wants
- Undertake to know the neighbourhood and Dilworth Homes offering intimately
- Assist visitors to complete the guest registration card and collect key market data
- Demonstrate the show home and answer questions
- Assist with special events, staging, cleaning, handout preparation etc.
- As requested – assist with the following
 - o Enter prospect information into the CRM (SOLVE360)
 - o Review website for product accuracy
 - o Take photos of Express Home Inventory and send to the Marketing Co-ordinator

Skills and Qualifications You:

- Must be high-energy and outgoing with a professional image
- Comfortable working with people and an orientation towards customer satisfaction
- Have a general interest in Real Estate
- Know and stay on top of the current general market and new construction competitors
- Work with integrity, strong focus on customer service and sales
- Are a fast learner able to master the sales presentation and effectively close
- Have exceptional communication and decision-making skills
- Must have a positive attitude and be self-motivated
- Have good administration & reporting capabilities
- Competent in Word and Excel, CRM system experience an asset

This is a part time position with an hourly wage. Must be available to work all weekends and statutory holidays (excluding Christmas break). During peak time hours will be approximately 15 per week and reduce during off season times.

Please provide written applications to hr@dilworthhomes.com no later than April 30, 2019.